



SKELTON SCHOOL

NURSERY APPLICATION FORM 2026-2027

Children can be admitted to Skelton School once they reach the age of three. They will be admitted into an Early Years Unit and will spend much of their session time alongside the school's Reception children.

All parents are entitled to **15 hours** free nursery provision for their child from the start of the term following their third birthday, as shown in the table below -

<u>Child's birthday</u>	<u>When you can claim</u>
1 st January to 31 st March	The beginning of term on or after 1 st April
1 st April to 31 st August	The beginning of term on or after 1 st September
1 st September to 31 st December	The beginning of term on or after 1 st January

An **additional 15 hours** per week ie **30 hours** free nursery education can be claimed by parents in certain circumstances, as follows -

- Both parents must be working (or the sole parent in a one-parent family is working)
- Each parent earns, on average, a weekly minimum equivalent to 16 hours at the national minimum wage or the national living wage
- The parents individual income does not exceed £100,000 per year

An entitlement of **30 hours** per week can be spread between more than one provider and across the year. Parents fulfilling the criteria to receive up to 30 hours funded nursery education will be required to apply for a Department for Education Reference Number (DERN). If you wish to access **more than 15 hours per week**, your DERN must be submitted with your application, along with your National Insurance numbers, in order for us to verify your entitlement.

At Skelton School, we can offer childcare and nursery education during school term time as follows -

Breakfast Club - Daily from 0800 to 0845

Free to children entitled to 30 hours and not claiming for this hour at another setting.
£3.00 for children entitled to 15 hours OR entitled to 30 hours but claiming elsewhere.

Morning session - Daily from 0900 to 1200

Free to children entitled to nursery funding providing this is not being claimed at another setting.
Children aged 3 but not yet entitled to funding may access this session at a cost of **£18.00**.
Children will be cared for from 0845-0900 and parents are able to bring their children into the Early Years unit from 0845 each morning.

Lunch club 1200 to 1300

Free to children entitled to 30 hours and not claiming for this hour at another setting. **£6.00** for children entitled to 15 hours OR entitled to 30 hours but claiming elsewhere. A school lunch costs **£3.60** regardless of entitlement or children are able to bring a packed lunch.

Afternoon session - Daily from 1300 to 1530

Free to children entitled to nursery funding providing this is not being claimed at another setting.
Children aged 3 but not yet entitled to funding may access this session at a cost of **£15.00**.

The deadlines for submitting an application for a nursery place for your child are shown in the table below -

When your child turns 3	Recommended time to apply	When your child would start nursery
1 April to 31 August 2026	7 January to 4 April 2026	3 September 2026
1 September to 31 December 2026	22 April to 18 July 2026	7 January 2027
1 January 2027 to 31 March 2027	3 September to 19 December 2026	13 April 2027

Should the number of applications received for any given term not exceed our admission number for that particular year, we will allocate places and confirm your child's place at Skelton School within 10 working days of the deadline. Should the number of applications exceed our admission number, the Local Authority will determine the allocation of places and will advise you of the outcome.

Attendance in nursery education at Skelton School **does not guarantee** a place in Reception in the September following your child's 4th birthday. The Local Authority deals with admissions into Reception and nursery attendance is not a factor used in allocating places. Applications for a Reception place would still need to be made in line with the Local Authority procedures. Please contact the school office for further information regarding this process or visit the Westmorland and Furness Council website at <https://www.westmorlandandfurness.gov.uk/schools-and-education/school-admissions>.

There is a requirement that children who attend Nursery must do so for a minimum of 2 mornings per week. This is to ensure that children receive continuity and have the opportunity to build positive relationships with staff and children. Nursery days can be discussed with staff and where possible, preferred days will be allocated.

If you wish to apply for a place for your child for nursery education at Skelton School, please complete either application form A or B, depending on your entitlement. Please also complete form SA13 - Applying for a Nursery Place. The SA13 may be submitted to the Local Authority should the number of applications exceed the number of places available.

Please note that **4 weeks' notice** is required to amend nursery sessions taken.

If you have any queries at all, please do not hesitate to contact us at school, either in person, by telephone on **0176834 84367**, or by email at admin@skelton.cumbria.sch.uk.

We very much look forward to welcoming your child to Skelton School.

Kind regards,

Helen Newton
Headteacher

Sophie Dobinson
EYFS Lead

For parents entitled to 15 hours per week free childcare / nursery education

SKELTON SCHOOL - NURSERY APPLICATION FORM (A)

Child's full name	
Child's date of birth	
Term that you wish your child to start nursery	
Mother's name, address, post code, telephone number and email address	
Father's name, address, post code, telephone number and email address	
Does your child have any special needs or medical requirements - if so, please give brief details	

Sessions required (please tick relevant boxes)

	Breakfast club £3.00	Whole day (9am -3.30pm) £39 (excluding school lunch)	Morning session Free / £18	Lunch club £6.00 (excluding school lunch)	School dinner £3.60	Afternoon session Free/ £15
Monday						
Tuesday						
Wednesday						
Thursday						
Friday						

*Please note, a school lunch is an additional charge of £3.60 and this should be ordered on School Hub.

For parents entitled to 30 hours per week free childcare / nursery education

SKELTON SCHOOL - NURSERY APPLICATION FORM (B)

Child's full name	
Child's date of birth	
Term that you wish your child to start nursery	
Mother's name, address, post code, telephone number and email address	
Mother's eligibility code and National Insurance Number	
Father's name, address, post code, telephone number and email address	
Father's eligibility code and National Insurance Number	
Does your child have any special needs or medical requirements - if so, please give brief details	

Sessions required (please tick relevant boxes)

	Breakfast club £3.00	Whole day (9am -3.30pm) £39 (excluding school lunch)	Morning session Free / £18	Lunch club £6.00 (excluding school lunch)	School dinner £3.60	Afternoon session Free/ £15
Monday						
Tuesday						
Wednesday						
Thursday						
Friday						

*Please note, a school lunch is an additional charge of £3.60 and this should be ordered on School Hub.

If your child is attending another setting and claiming hours there, please give details of location and hours being claimed -